

THE DORCHESTER ROAD SURGERY PATIENT PARTICIPATION GROUP

MINUTES OF THE PATIENT PARTICIPATION GROUP

Tuesday, 22nd January 2019

Attendance:

Pauline Crump (Chair)
Carole Pentelow (Practice Manager, Dorchester Road Surgery)
Charles Phillips
Chris Balfe
Esther Osborne
Jackie Dukes
Jim Gammans – Dorset CCG Engagement and Communications Communicator
Gill Foote- Dorset CCG Engagement and Communications Communicator

Apologies:

Lesley Davey (Senior Administrator, Dorchester Road Surgery)
Christine Taylor
Madeline Goody
Eric Coetzee

Minutes of the Last Meeting

Minutes of the last Meeting held on 13th November 2018 were discussed.

Welcome to Jim Gammans and Gill Foote, who are the new Dorset CCG Engagement and Communication Communicator for Weymouth and Portland PPG's.

They explained that they are available to support and help the group develop. Weymouth and Portland are the first area to have this support from the CCG. So presently there is no set format.

Pauline asked if there was any funding to help groups, unfortunately there is none! but all their publications, posters leaflets are free of charge.

PPG's can support the practice by conducting patient surveys or collecting feedback in the reception waiting area. Sharing good practice by networking with other PPGs, also to promote health matters.

N.A.P.P – National Association for Patient Participation - Dorchester Road Surgery has just re-affiliated back to N.A.P.P with the cost of £60. We were previously members between 2015 and 2017. They have improved with updated resources; guides and a communications tool kit are accessible to all members.

All PPG member present all agreed to Pauline receiving their email addresses.

Reports on activities since last meeting

Pauline attended the locality Weymouth and Portland PPGs Network Meeting which she felt was very useful. –

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All present agreed that they would like the group to continue to meet and that they would develop the terms of reference and appoint elected officers as the group became more established.

Pauline reported that there were good presentations and a move towards co-operating between practices, sharing specialist care, e.g. diabetes. Those present felt that the meetings need to be quarterly now, but this could change.

A meeting was arranged for Pauline to meet with the doctors and Carole (practice manager) to discuss the role of a PPG chair. It was a good meeting to start and get some ideas together. The main priority is to recruit some new members who are willing to be active and be able to attend the meetings. We do have the new Abbotsbury Road welcome days that could be helpful Saturday 26th January 9.00am-11.00am and Thursday 7th March 6.00pm-7.30pm.

Abbotsbury Road Surgery Closure

We are only taking on patients from Abbotsbury Road (AR) Surgery that are within our geographical boundary. The transformation is being done over three different days:

29th January – 251 A-F

12th February – 251 G-O

6th March – 277 P-Z

We will definitely be busier, but we all work and support each other well to handle what every happens within the practice. We are advertising for another Nurse Practitioner who will support the GP'S and Elaine Taylor our new nurse practitioner who did work at Abbotsbury Road Surgery. Also, we have two new receptionists starting on the 4th February.

PPG IDEAS

Pauline suggested all PPG member would have a badge – would look more professional if representing the surgery at events and meetings.

Questionnaire perhaps to 100 patients about the PPG

Also to send the minutes from this meeting to the virtual group

Newsletter

Esther and Pauline are working towards with suggestions from the partners a newsletter that should be ready for approval for distribution by mid/late February

Date of next PPG meeting – **Tuesday 26th March 2019 2.30pm – 4.30pm** at Dorchester Road Surgery.

End of meeting.